



Beaconhouse Clifton Campus
IB World School
Academic Honesty Policy

Aim

It is the aim of the school to nurture personal integrity and to promote an understanding of academic honesty as good and integral practice in learning.

IB Learner Profile and Academic Honesty

The attributes of the IB Learner Profile are integral to the values of the PYP learning community. By promoting these qualities, the school seeks to foster academic honesty and integrity. We are collectively responsible for promoting academic honesty and for encouraging each other to be:

<i>Inquirer</i>	to acquire the skills necessary to conduct research and inquiry
<i>Knowledgeable</i>	to explore new concepts, ideas and issues
<i>Thinkers</i>	to be able to approach tasks in a critical yet creative manner and are able to make ethical decisions
<i>Communicators</i>	to acquire the skills for effective collaboration
<i>Principled</i>	to act with integrity and honesty and take responsibility for own actions
<i>Open Minded</i>	to seek and evaluate a range of views
<i>Caring</i>	to show empathy and respect towards others and their needs
<i>Risk-Taker</i>	to approach challenges with forethought and explore them independently
<i>Balanced</i>	to understand the importance of intellectual, physical and emotional balance to achieve personal well-being for themselves and others.
<i>Reflective</i>	to be able to assess the strengths and weaknesses of their learning Roles and responsibilities

Roles and responsibility to ensure academic honesty

The school's responsibilities in respect to academic honesty include the following:

- Ensure that students adhere to the basic principles of academic honesty.
- Ensuring parents and learners understand what 'the learner profile value of academic honesty' means.
- Providing clear expectations and consequences on what will happen if the submitted tasks are not the learner's own work.

The teachers' responsibilities in respect to academic honesty include the following:

- Emphasize the concept of academic honesty within all of the teaching, learning and assessment practices.
- Teach students how to cite references, paraphrase, take notes and write content from their own perspective rather than paste content from sources such as websites and other materials. (Year level 3-5)
- Provide specific guidelines, task clarification and encourage students to develop their own ideas through problem solving, analysis and reflection.
- Designing assessment criteria that value and reward the work required, rather than only the result. • Defining misconduct then teaching, 'what it is?' and 'what does it look like?'. • Unpacking the terminology such as plagiarism, collusion and duplication. (Year level 3-6)

- Act as good role models and show academic honesty in their own work. • Supporting students in developing the skills required for completing tasks in an academically honest manner.
- Deal with incidents of academic dishonesty in an appropriate manner.

The students' responsibilities in respect to academic honesty include the following:

- Ensuring that all work submitted is authentically your own work.
- Ensuring that I understand when I need to work independently or collaboratively.
- Fully and correctly acknowledging the work and ideas of others.
- Citing/referencing the work of others that has been used to complete any form of assessment or task. (Year level 3-6)
- Respecting copyrighted text and images and not use without seeking the correct permission.
- Knowing what defines misconduct including plagiarism and duplication. (Year levels 3-6)
- A list of references is included to indicate the source and/or the author. (Year levels 3-6)
- Demonstrate independence and responsibility for your own learning.
- Use information technology and library resources responsibly.
- Understand copying is a form of cheating.

The parents' responsibilities in respect to academic honesty include the following:

- Ensuring the work that is submitted is their child's own work.
- Develop an understanding of academic honesty.
- Assist their children with accessing resources for personal inquiries including people, places, media and information.
- Speaking to their children about the importance of academic honesty.

Academic Misconduct

When academic misconduct occurs, it is the teacher's responsibility to discuss consequences with the student. Some of these consequences may include:

- Reteach the academic honesty policy.
- Work should be resubmitted and show no elements of plagiarism and must be his or her own work.
- Discussions with parents.

Review of the Academic Honesty Policy

The policy will be reviewed and updated annually by the academic Team and school administration.

References:

<https://www.ibo.org/globalassets/digital-toolkit/brochures/academic-honesty-ib-en.pdf>

https://www.seabrook.vic.edu.au/uploaded_files/media/academic_honesty_policy_16.11.2016.pdf